

Company name

CIN

No. of employees

POSH - INTERNAL COMMITTEE CONSTITUTION & POLICY ADOPTION

Sexual Harassment of Women at Workplace Act, 2013. Internal Committee mandatory at 10 or more employees.

Board resolution

RESOLVED THAT the Policy on Prevention of Sexual Harassment be and is hereby adopted, and an Internal Committee be constituted under Section 4 of the POSH Act, 2013, with effect from

.

Internal Committee

Presiding Officer (senior woman employee):

Member 1: Member 2:

External member (NGO / expert):

Term (up to 3 years) ending: . At least one-half of the members are women.

Complaint contact

Complaints to the Presiding Officer at:

Approved for the Board: Date:

Note: display the penal consequences and IC order; inquiry within 90 days; employer acts within 60 days; IC files an annual report.