

Company name

CIN

Board meeting held on

BOARD RESOLUTION - CHANGE OF REGISTERED OFFICE (SAME CITY)

Section 12 of the Companies Act, 2013. File INC-22 within 30 days.

RESOLVED THAT the registered office be shifted from to
, both within , w.e.f.
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RESOLVED FURTHER THAT Form INC-22 be filed within 30 days and the name-board, letterheads and records be updated.

Certified true copy. Director: DIN:
Date:

Note: within-city shift = board resolution + INC-22; outside local limits / other RoC needs a special resolution.