

Company name
CIN
Auditor firm
Firm Registration No. (FRN)

AUDITOR APPOINTMENT KIT

Subsequent auditor appointed at the AGM - Section 139(1). Board recommendation, consent, eligibility certificate and members' resolution.

A. Board resolution (recommendation)

RESOLVED THAT under Section 139(1), the Board recommends the appointment of (FRN) as Statutory Auditors, to hold office from this AGM until the conclusion of the sixth AGM; and that Form ADT-1 be filed within 15 days. Board meeting held on .

B. Auditor's consent

We consent to act as Statutory Auditors if appointed, and confirm the appointment is within the limits of the Act and that we are not disqualified under Section 141. Signed for the firm:

M.No.

C. Eligibility certificate (Rule 4)

We certify that (a) we are eligible and not disqualified under the Act / CA Act 1949; (b) the appointment is within the term and limits of the Act; (c) it is not in contravention of the Act; and (d) the list of pending professional-conduct proceedings is true and correct. Relative securities up to Rs 1,00,000; indebtedness up to Rs 5,00,000; guarantee up to Rs 1,00,000; not auditor of more than 20 companies.

Signed for the firm: M.No. Date:

D. Members' ordinary resolution (AGM)

RESOLVED THAT under Section 139(1), (FRN) be appointed Statutory Auditors to hold office from this AGM until the conclusion of the sixth AGM, at a remuneration of Rs plus taxes. (No annual ratification - removed w.e.f. 7 May 2018.)

Note: kit is for a SUBSEQUENT auditor appointed at the AGM; the first auditor is appointed by the Board under Section 139(6). File ADT-1 within 15 days of the meeting.